

**2014 E-Rate RFP For Telecommunications and Internet Services  
Summit County Educational Service Center,  
420 Washington Ave, Cuyahoga Falls Ohio 44221**

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470 Posted 2.20.2014, RFP Posted 02.20.14

Allowable 471 Contract Date - Thursday, March 20, 2014 (3.20.2014)

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\*\*\*It is imperative that all vendors / bidders read the full document. \*\*\*

\*\*\*CONTACT INFO\*\*\*

David Jones  
Director Business Operations and Technology / ERATE Coordinator  
Summit County Educational Service Center  
420 Washington Ave.  
Cuyahoga Falls, Ohio, 44221

EMAIL - Davidj AT Cybersummit DOT Org  
MAIL / FAX / PHONE - please send any proposals or solicitations via email

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**Telecommunications Services**

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Local Telephone Service

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10 POTS lines (or ISDN PRI or PBX/Centrex) - Servicing Summit County Educational Service Center (EN 129528)  
VOIP or PRI Service(s) for dialtone; Quantity up to 38 lines, 4 buildings. (EN 129528)

Long Distance Telephone Service

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38 lines - Servicing Summit County Educational Service Center (EN 129528), Summit County Educational Service  
Center Administrative Offices (EN 129528). (District wide.)

Cellular Telephone Service

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Quantity up to 10 - Cell phone lines and pooled minutes. (EN 129528)

Local Alarm Lines

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Quantity up to 2 POTS lines for alarms. (EN 129528)

Local Alarm Lines

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VOIP OR PRI Service(s) for dial tone; quantity up to 38 lines, 4 buildings. (EN 129528)

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**Internet Services**

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VOIP Services

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4 locations interconnected VOIP services and/or providing PRI services; quantity up to 200 total phones at 10.0  
mbps or greater bandwidth.

Voicemail Services

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4 Buildings / All employees (quantity up to 500).

Email Accounts & Services

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Quantity up to 500 email accounts and services for district employees.

Wireless Broadband Access Cards and Internet Access

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Quantity up to 6. (Mobile users).

Managed and/or Hosted Wireless (Wi-Fi)

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Quantity up to 4 buildings. 20 access points or greater.

Server Virtualization

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5 Servers or greater. Platform agnostic integration and application.

Network Infrastructure

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Capacity up to unlimited storage and bandwidth.

Unbundled Internet

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1 - Gigabit Fiber Line - Transport to Summit County Educational Service Center (420 Washington Ave, Cuyahoga Falls, OH 44221) Provide Gigabit level unbundled Internet access services. Components of Internet access are limited to data transmission, address translation, protocol conversion, and billing management.

Data Transport Services Between Buildings

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1 - Copper (or similar), 10mbps (100mbps preferred) (or equivalent or faster) - Data Transport from Kids First to Summit County ESC.

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The Summit County Educational Service Center APPROACH TO ERATE  
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We will be taking bids and proposals from vendors in excess of the 28 days required by E-Rate guidelines.

**470 Posted 2.20.2014, RFP Posted 2.20.2014**

**Allowable 471 Contract Date - Thursday, March 20, 2013 (3.20.2014)**

We will consider multi-year contracts on all bids.

Please send information on the above products to the contact listed below via email. The information must be addressed exactly as listed below to insure it is properly processed. He will then review your products and prices and contact your company. Thank You!

\*\*\*CONTACT INFO\*\*\*

David Jones  
Director Business Operations and Technology / ERATE Coordinator  
Summit County Educational Service Center  
420 Washington Ave.

Cuyahoga Falls, OH 44221

Preferred contact method is email.

EMAIL - davidj AT Cybersummit DOT ORG

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**Summit County ESC ERATE BID SCORING RUBRIC**

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Each vendor has the chance to receive up to 100 points on their quote for e-rate eligible products and services.

There are six scoring categories:

- Project Cost / Price
- Prior Experience/Past Performance
- Technical Qualifications/Staffing Levels
- Project Timeline / Work Plan
- Business Stability
- Schedule Compliance / Environmental Objectives

**Project Cost / Price**

There are 25 possible points for price. Points will be awarded as follows:

25 points will be awarded to the lowest quote received for the e-rate eligible services.

20 points will be awarded to any quotes received that are up to 10.00% higher than the lowest quote for the e-rate eligible services.

15 points will be awarded to any quotes received that are between 10.01% and 15.00% higher than the lowest quote for the e-rate eligible services.

10 points will be awarded to any quotes received that are between 15.01% and 20.00% higher than the lowest quote for the e-rate eligible services.

5 points will be awarded to any quotes received that are between 20.01% and 25.00% higher than the lowest quote for the e-rate eligible services.

No points will be awarded to any quotes received that are higher than the lowest quote by 25.01% or more for the e-rate eligible services.

**PRIOR EXPERIENCE/PAST PERFORMANCE**

There are 20 possible points for prior experience/past performance. Points will be awarded as follows:

20 points will be awarded to a service provider with an excellent service history. If the school has no history with this service provider, 20 points can be earned with 3 written letters of recommendation.

15 points will be awarded to a service provider with a good service history. If the school has no history with this service provider, 15 points can be earned with 2 written letters of recommendation.

10 points will be awarded to a service provider with an average service history. If the school has no history with this service provider, 10 points can be earned with 1 written letter of recommendation.

5 points will be awarded if a school has no history with this service provider and no knowledge of customers with negative experience.

### **TECHNICAL QUALIFICATIONS / STAFFING LEVELS**

There are 20 possible points for technical qualifications / Staffing Levels  
Points will be awarded as follows:

10 points will be awarded to the service provider who can show that their staff has the highest technical qualifications to perform the service requested.

10 points will be awarded to the service provider who can show that their staffing level is greater than 20 qualified employees.

5 points will be awarded to the service provider who can show that their staffing level is between 10 and 20 qualified employees.

2 points will be awarded to the service provider who can show that their staffing level is between 0 and 10 qualified employees.

### **PROJECT TIMELINE/WORK PLAN**

There are 20 possible points for contract service guarantees. Points will be awarded as follows:

20 points will be awarded if the RFP response provides a detailed work plan and it is determined that the scope of the project and time constraints are understood. Service provider has demonstrated through their work plan that they have the ability to deliver said milestones by timelines listed.

10 points will be awarded if the contract provides a detailed work plan and it is determined that the scope of the project and time constraints are understood.

### **BUSINESS STABILITY**

There are 10 possible points for Business Stability. Five (5) points will be awarded for each 5 years that this service provider has been in business. For example:

5 points will be awarded to a service provider who has been providing that specific service for up to 5 years.

10 points will be awarded to a service provider who has been providing that specific service for between 5 years and 10 years.

### **SCHEDULE COMPLIANCE / ENVIRONMENTAL OBJECTIVES**

5 points will be awarded for K-12 environmental objectives. Points will be awarded as follows:

5 points will be awarded to the service provider who can demonstrate that they will be able to facilitate the environmental objectives necessary to work in the K-12 educational environment, including working within the hours of operation of the K-12 setting.