

Morgan Local School District LPDC Continuing Education Unit (CEU) Options

I. Individually Guided Professional Development

- IA. National Board for Professional Teaching Standard Certification
- IB. Professional Teaching Portfolio/Master Teacher
- IC. Publication of original work i.e.: book, journal article, software, research, or curriculum unit
- ID. Grant Writing
- IE. Professional Committee
- IF. Professional Meeting/Workshop
- IG. Externship/ Internship/Related Work Experience
- IH. Maintain a required license (other than teaching) related to area of specialization

II. Observation/Assessment

- IIA. Peer coaching
- IIB. Mentoring
- IIC. Cooperating Teacher for Student Teachers

III. Involvement In A Development/Improvement Process

- IIIA. Curriculum unit Development/Revision
- IIIB. Course of Study Development/ Revision
- IIIC. School Improvement Initiatives
- IIID. Professional reading/study (Individual or group)
- IIIE. Skill Development
- IIIF. Collaboration

IV. Training

- IVA. Professional Development Presenter
- IVB. Teaching a college course/Adult Education course
- IVC. Trainers of Practitioners/Trainer of Trainers
- IVD. College Credit Plus Instructor
- IVE. College Credit Plus Facilitator

V. Inquiry

- VA. Action Research
- VB. Educational Project
- VC. Educational Travel

Option	CEU Value	Maximum CEU Per Renewal Cycle	Criteria	Verification	Examples
IA. National Board for Professional Teaching Standard Certification		6 CEUs for candidates completing the process but not receiving the NBPTS certificate 18 CEUs for NBPTS Certificate	Must be in the subject area of the individual's assignment. Certification must be completed or participation as a candidate must be verified by the expiration date of the certificate of license	Valid copy of the National Certificate or documentation for candidate not completing the certificate	6 CEUs for candidates completing the process but not receiving the NBPTS certificate 18 CEUs for NBPTS Certificate See: National Board Certification at the ODE website
IB. Professional Teaching Portfolio/Master Teacher		9 CEUs	Development of an in-depth professional portfolio which includes a personal mission, goals, guiding questions, related professional development activities, artifacts and evaluation procedures and documentation of collaboration. Master Teacher	Copy of finished portfolio containing evidence of all components accompanied by reflective documentation on the related experiences, selection of artifacts and collaborations. Copy of Master Teacher Rubric	See ODE website for details
IC. Publication of original work i.e.: book, journal article, software, research, curriculum unit	1 clock hour = 0.1 CEU	6 CEUs	Production of tangible product that enhances teaching and learning	Copy of the book, article, software package, research report, curriculum unit and reflection on the learning while engaged in the process	
ID. Grant Writing	1 clock hour = 0.1 CEU	3 CEUs for writing 6 CEUs for implementation	Copy of grant proposal Submit copy of grant completion documentation	Copy of grant proposal, documentation of clock hours for planning, development and reflection on the learning while engaged in the process.	

Option	CEU Value	Maximum CEU Per Renewal Cycle	Criteria	Verification	Examples
IE. Professional Committee	1 clock hour = 0.1 CEU	3 CEUs	Must serve on a formal governance committee representing a national, state or local educational organization or agency. Must be in position to contribute to the educational profession or add to the body of knowledge in a specific field.	Documentation of hours served and verified by the president or chair of the committee.	LPDC
IF. Professional Meeting/Workshop	1 clock hour = 0.1 CEU	12 CEUs	Must be with an accredited professional organization. Must be completed or participation must be verified within 12 months of the date of attendance. Production of tangible product that enhances teaching and learning.	Valid copy of participation certificate. Brief summary of main points of how it enhances students/building/district as a result of the training. Time documentation	ODE MVESC State Support Team Battelle HSTW Region 12 Team
IG. Externship/ Internship/Related Work Experience	1 clock hour = 0.1 CEU	6 CEUs	Must be pre-approved Must contribute to the teacher's specialization	Valid copy of participation certificate. Brief summary of main points of how it enhances students/building/district as a result of the training. Time documentation	Music teacher performing in a professional band/orchestra Machinist working at MIBA English teacher working as an editor for a book company
IH. Maintain a required license (other than teaching) related to area of specialization	1 clock hour = 0.1 CEU	9 CEUs	Must be directly related to the maintenance of a professional license other than the teaching license	Copy of participation/completion certificate	Nursing license Cosmetology license Speech therapy license Treasurer's license
IIA. Peer coaching	1 clock hour = 0.1 CEU	4 CEUs (Both participants are eligible)	Each session must include pre-observation discussion, observation and follow-up discussion.	Reflective journal on all segments of the observation process and resulting actions. Documentation of all contact hours.	
IIB. Mentoring	1 clock hour = 0.1 CEU	Up to 3 CEUs = a full year (Both participants are eligible)	Participate in a formal mentoring program through MLSD	Must include a statement of authorization form a supervisor and a reflective journal documenting the learning process and contact hours.	

Option	CEU Value	Maximum CEU Per Renewal Cycle	Criteria	Verification	Examples
IIC. Cooperating Teacher for Student Teachers	1 CEU per Quarter 1.5 CEU per Semester	6 CEUs	Must be part of a formal college program.	Formal documentation of participation from the college and reflective journal documenting the learning process and contact hours.	
IIIA. Curriculum unit development/ revision	1 clock hour = 0.1 CEU	6 CEUs	Produce a tangible product that enhances teaching and learning	Copy of finished unit	
IIIB. Course of Study Development/ Revision	1 clock hour = 0.1 CEU	3 CEUs	Must be serving on a formal committee organized by an education agency or local school district.	Copy of the final document and a reflection on the learning while engaged in the process.	
IIIC. School Improvement Initiatives	1 clock hour = 0.1 CEU	6 CEUs	Must be serving on a formal committee organized by an education agency or local school district.	Documentation of hours involved and a reflection of the learning while engaged in the process.	DLT & BLT Care team Core team Lead team
IIID. Professional ready/study (Individual or group)	1 clock hour = 0.1 CEU	3 CEUs	Subject area must be related to the individual's area of specialization and assignment.	Reflective journal documenting the learning while engaged in the process, time involved and report identifying the actions to be taken	
IIIE. Skill Development	1 clock hour = 0.1 CEU	6 CEUs	Subject area must be related to the individual's area of specialization and assignment.	Reflective journal documenting the learning while engaged in the process, time involved and report identifying the actions to be taken.	Smart board training Graphing calculator training
IIIF. Collaboration	1 clock hour = 0.1 CEU	5 CEUs	Subject area must be related to the individual's area of specialization and assignment.	Agenda, minutes, final product or SCA results and recommendations	Writing short cycle assessments Grade level meeting Subject area meeting
IVA. Professional Development Presenter	1 clock hour = 0.1 CEU	6 CEUs	May be presented two (2) times during a license renewal cycle.	Copy of program listing the presentation, presentation notes and related handouts.	
IVB. Teaching a college course/Adult Education course	1 clock hour = 0.1 CEU	6 CEUs	May be taught twice during a license renewal cycle	Course announcement listing the individual as the instructor and a course syllabus	Teaching for WSCC Offering a no-credit evening carpentry class at the high school

Option	CEU Value	Maximum CEU Per Renewal Cycle	Criteria	Verification	Examples
IVC. Trainers of Practitioners Trainer of Trainers	1 clock hour = 0.3 CEU	6 CEUs	Must be a nationally recognized education program.	Copy of training announcement and/or syllabus, documentation of completion of training, an action plan for offering the training to others.	
IVD. College Credit Plus Instructor	1 clock hour = 0.1 CEU	6 CEUs	Subject related to assignment	Created college syllabus; credentials from Central Office reflected on Master schedule OR principal approved	
IVE. College Credit Plus Facilitator	1 clock hour = 0.1 CEU	4 CEU's	College & District agreement on file	Content knowledge increases, hours of self-study OR principal approved	
VA. Action Research	1 clock hour = 0.1 CEU	6 CEUs	Research must involve the examination of current teaching and learning which results in the improvement of one's instructional practice.	Copy of final product or a report on the findings, time involved and reflective documentation on the learning while engaged in the process	
VB. Educational Project	1 clock hour = 0.1 CEU	6 CEUs	Project must be devoted to the enhancement of the teaching and learning and involve several building/district staff, students and community members.	Copy of the final product or report on project results, time involved, documentation of media publicity and reflective journal on the learning while engaged in the process	
VC. Educational Travel	1 clock hour = 0.1 CEU	3 CEUs	Program must be a qualified education agency or school district activity	Copy of travel program content, verification of participation, documentation of time involved and reflective journal on the learning while engaged in the program.	Subject/content enhanced field trip MJrHS Washington DC trip